

Grading Policy

Internal Policy 01.04

POLICY/PROCEDURE

1. Grades and Trw(a).3 ((i)6)ii Tc 0

of record will be required to submit individual grade change forms for each student to the Registrar's Office for the appropriate change to be made. A change of grade must be recorded within one calendar year from the date of the assignment. Failure to do so will result in a fail for the course and cause it to be dropped from the student's record.