







Promotions and Professional Conduct Committee for possible disciplinary action.  
Graded activities missed due to unexcused absence(s) cannot be remediated.

**3. Phase 2.**

a. Attendance Requirements:

Phase 2 students are required to be present for all scheduled Phase 2 exams, the first day of each clerkship period, and a minimum of 90% of each clerkship period in order to fulfill curricular requirements. Students with greater than four (4) approved excused absence days during any one clerkship period will be required to 0 0 1 482.ap res264T@.00000912 0 612 792 I



e. Excused Absence for Integration Seminar:

All students in Phase 2 will be excused from regular clerkship duties for the presentation of Integration Seminar (Student Grand Rounds). Students will also be excused for 1-2 planning sessions for the Integration Seminar as described in the syllabus for this course. Students on night float will be excused at midnight prior to the seminar presentation.

f. Appealing a Denial of an Excused Absence Request in Phase 2:

- 1) Appeal of a denial of a non-emergency excused absence request submitted more than 30 days in advance of the requested absence date may be made only if  
  
occur following denial of the absence request.
- 2) Excused absence appeals must be submitted in writing to the senior Student

days in advance of the requested absence date(s). To request an excused absence a student must complete the online Student Absence Request form.

- 2) Non-emergency absence requested less than 15 days in advance of absence date may be considered on an ad-hoc basis by the senior Student Affairs personnel on -hoc absence requests considered on a case-by-case basis will be reviewed, approved or denied by the senior Student Affairs personnel with no right of appeal once a decision has been made.
- 3) Any absence for any reason must be reported to the Course Director and Coordinator. If an absence for illness is for more than one day, documentation of the illness and/or a diagnosis from a licensed health care provider must be provided to the Elective

c. Absence Due to Illness/Health Condition:

- 1) Sick leave is intended for use only in the event of personal illness/health related condition or to assist a family member who has a verifiable illness/health condition needing medical care.
- 2) is strictly limited to the time necessary to provide care and assistance to a spouse, dependent (minor or adult), or parent of the student who needs such care and assistance as a direct result of a documented medical condition.
- 3) The use of sick leave for any reason other than due to personal illness or family health needs as detailed above will be considered misconduct and subject to

Phase 3, notices will be sent to all remaining electives noting the exact number of absence the student has already accrued.

- 2) A student who does not successfully remediate greater than one (1) excused absence days during a two-week elective or two (2) working days during a four-week elective to the satisfaction of the responsible instructor.



