

Operating Policy and Procedure

- 7) Oversee regular FMAT program evaluations and reporting.
 - 8) Respond to requests for FMAT program information and data.
 - 9) Serve as liaison to other medical schools involved in accelerated pathway training, staying abreast of national curricular and workforce trends.
- c. Meetings and Timeline. The FMAT Steering Committee meets at least once per year. An Annual Meeting, held in person, is conducted during the spring semester. Additional meetings are conducted via TechLink as needed.
 - d. Data Collection and Reporting. The FMAT Steering Committee works with the Office of Curriculum to track FMAT students' performance data, including course and clerkship grades, exam scores, OSCE performance, and other measures. It also works with family medicine residency programs to track FMAT residents' performance data, including in-training and board exams, milestone progress, post-residency employment, and other measures. The Committee oversees student and resident program and course evaluations. The Steering Committee makes an annual FMAT program report to the Educational Policy Committee.

3. FMAT Admissions Committee

- a. Admissions Committee Membership. The FMAT Admissions committee is chaired by the School of Medicine Associate Dean for Admissions. The committee is composed of faculty who teach in the FMAT1 course, as well as family medicine department faculty in Amarillo, Lubbock and the Permian Basin. The School of Medicine Associate Dean for Academic Affairs serves as an ex officio member. The FMAT Program Coordinator provides administrative support.
- b. Admissions Committee Roles and Responsibilities. The Admissions Committee's roles and responsibilities include the following:
 - 1) Interview students applying for the FMAT program during the fall School of Medicine admissions cycle and provide review and narrative feedback to the Admissions Office.
 - 2) Participate in FMAT Admissions Selection meetings.
 - 3) Participate in interviews and selection meetings for students who apply for the FMAT program during their MS 1 year.
 - 4) Serve as ambassadors and recruiters for the FMAT program.
- c. Meetings and Timeline. FMAT admissions interviews are conducted during the admissions cycle between August and December. FMAT Admissions Selection meetings are conducted during the fall semester in anticipation of making offers to students for the FMAT program. Interviews are also conducted during January or February for students in the MS1 class who are applying for a seat in the FMAT class.
- d. Data Collection and Reporting. The FMAT Admissions Committee works with the Office of Admissions to track interest in and applications to the FMAT program. The Admissions Committee provides information to the FMAT Steering Committee to assist in the preparation of reporting as needed.

4. Versions

1. April 7, 2016

2. December 20, 2018