



## *Operating Policy and Procedure*

**SOM OP: 60.05 Appropriate Use of Commercial Support**

**PURPOSE:** The purpose of this policy is to describe the appropriate use of commercial support in accredited continuing education activities.

**REVIEW:** This policy will be reviewed on September 1<sup>st</sup> of each odd-numbered year by the Managing Director for Texas Tech University Health Sciences Center (TTUHSC) Center of Accredited Interprofessional Continuing Medical Education (CAICME). If a revision to the policy is recommended, the TTUHSC CME Executive Committee will review and approve changes.

**POLICY/PROCEDURE:**

**Policy**

It is the policy of the TTUHSC CAICME is to abide by the ACCME Standard for Integrity and Independence in Accredited Continuing Education, standard 4: Manage Commercial Support Appropriately.

**Procedures**

1. TTUHSC CAICME shall make all decisions regarding disposition and disbursement of commercial support funds.
2. Ineligible companies must not pay directly for any of the expenses related to the education or the learners.
3. TTUHSC CAICME shall document the terms, conditions, and purposes of the commercial support in a written agreement that is signed by the Managing Director and/or his/her designee, as a representative of the Office of CME and the representative of the commercial interest. The Letter of Agreement may be either the one developed by TTUHSC or one provided by the supporting company provided that it is an unrestricted grant and meets TTUHSC legal requirements and complies with ACCME

7. Commercial support can defray or eliminate the cost of the education for all learners.