

After the details of the virtual exchange have been determined and prior to implementation, TTUHSC faculty must update the key stakeholders of the progress of the exchange and receive final approval by completing the Pre-

**STEP 2:
Global Learning Virtual Exchange
Proposal**

Proposal Details

Section 1: Faculty Contact Information

Contact Information	TTUHSC Faculty	Collaborative Partner
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Section 7: Expectations of Students

Expectations	TTUHSC Faculty	Collaborative Partner (university abroad or key stakeholder)
Students' expected time commitment, both synchronous & asynchronous		
Students' expected time commitment, outside of class		
Group work		

STEP 4:
Global Learning Virtual Exchange
Post-implementation Summary

Due date: 30 days after conclusion of virtual exchange

Please provide a written summary below of your completed virtual exchange. Summary must cover the items listed below. Upon completion, forward the summary to the dean, chair, Office of Global Health, and school Global Health Steering Committee.

- Collaborative partner
- School, course, and level in which the virtual exchange occurred
- Program occurrence (beginning & end dates)
- Number of participants
- Plan and outcomes, including any collaborative project (e.g., student presentations)
- Assessment of outcomes
- Successes
- Challenges, including ways challenges were addressed
- Student evaluation data and feedback
- Collaborative partner evaluation data and feedback
- Recommendations for future virtual exchange collaborations

Summary: