



## Procedures for Budget Change Requests

- Submitting a Budget Revision Request form may result in additional student loans being awarded to the student. As such, it is recommended that the student also complete a Financial Awareness Counseling session at [www.studentloans.gov](http://www.studentloans.gov). This session should be completed prior to submitting a Budget Revision request. Please attach a print out of the confirmation page once completed.
- A Budget Committee has been established to review all budget change requests. The committee will meet once a week. During peak financial aid periods, no budget change requests will be processed.
- Students will be allowed only one budget change request for living expenses per academic year.
  - o Students will be allowed to turn in Budget Increase Request – Miscellaneous Expenses Forms throughout the academic year.
  - o Reimbursement for medical, dental, home and car repairs will be made for expenses that were incurred during the current academic year.
  - o Medical and dental expense can be reimbursed only for the student and student's dependents. (Federal regulations do not allow for a spouse's medical or dental expenses.)
  - o Lifestyle choices/expenses will not be considered.

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- Federal regulations will not allow our office to make adjustments based on family size.



Texas Tech University Health Sciences Center – Office of Student Financial Aid

Budget Change Request For \_\_\_\_\_ (indicate school year; i.e. (indin-279 0 Td (\_\_\_\_\_