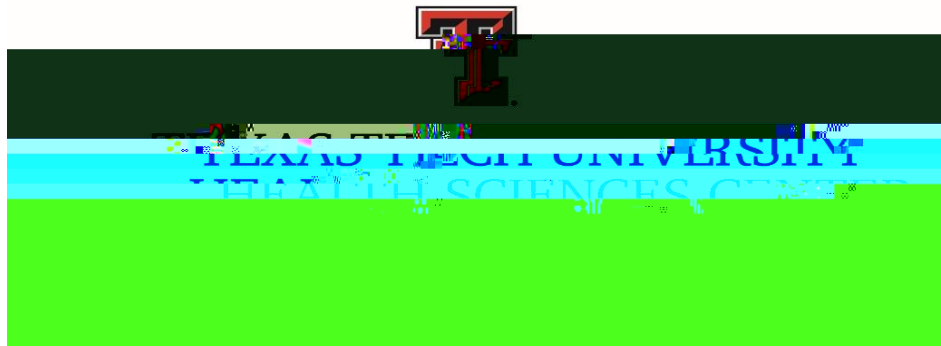




SPONSORED EMPLOYEE JOB TITLE CHANGE, WORK LOCATION CHANGE OR INTERNAL TRANSFER

UPDATED: December 2022

Please return the completed forms and all supporting documents by mail or email to:

**TTUHSC Office of Institutional Compliance
Immigration & Compliance Services
3601 4th Street, Mail Stop 8165
Lubbock, TX 79430
Ph: (806) 743-4826
Email: ICS@ttuhsc.edu**

SPONSORED EMPLOYEE PROMOTION, DEMOTION OR DEPARTMENT TRANSFER
PREVAILING WAGE & ACTUAL WAGE DETERMINATIONS

When a sponsored employee has a job title change, work location change (including remote agreements), or

Are Licenses, Certifications, etc., Required for the Position?	
Brief, Non-Technical Description of New Duties:	
List <u>ALL</u> New or Changed Worksite Addresses for Employee:	
New Annual Salary or Hourly Wage Rate:	
Full-Time/Part-Time:	Full-Time Part-Time Part-Time Hours/Week (can be a range):

Date Employment Changes Take Effect

NOTE: No changes should occur prior to review and response

