

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER

Operating Policy and Procedure

The purpose of this Health Sciences Center Operating Policy and Procedure (HSC OP) is to establish the framework for fees charged on work (e.g. construction projects) and services provided by the Lubbock Facilities and Safety Services and Regional Facilities Operations Departments.

REVIEW: This HSC OP will be reviewed on June 1 of each even-numbered year (ENY) by the Director Facilities Operations, with recommendation for revisions forwarded to the Vice President for Facilities and Safety Services.

POLICY/PROCEDURE:

3. **Safety Services Charges.**

- a. Requests for ethanol distribution and hazardous waste disposals are made online at the following links:

(1) For Ethanol Distribution: <https://app4.ttuhs.edu/safety/forms/Alcohol.aspx> (2) For Chemical Disposal:

https://app4.ttuhs.edu/safety/forms/dispose_chemicals.aspx

(3) For Radioactive Material Waste Disposal:

<https://app4.ttuhs.edu/safety/forms/radwaste.aspx>

(4) Regulated Medical Waste (RMW) disposals are scheduled with local housekeeping or by contacting your local Safety Services offices at the following numbers:

Lubbock - (806) 743-2597

Abilene/Dallas - (325) 696-0549

Amarillo - (806) 414-9929

Odessa/Midland - (432) 703-5485

- b. Ethanol is purchased and stored by Safety Services. The ethanol is dispensed at current market value at the time of distribution including shipping.
- c. Disposal of hazardous wastes, such as hazardous chemical, biological, and radiological wastes, are billed at 1.1 times the current contracted disposal rates.

4. **Housekeeping, Additional / Unscheduled Service Fees.**

- a. Departments may request additional / unscheduled housekeeping services. These services are charged to the requesting department based on an hourly rate and square footage depending on the services requested. ~~services~~. Contact your regional Facilities or Environmental Services office for fees, requesting procedures or other related questions.