

Committee for Immunization Practices (ACIP). See Attachment E - *Healthcare Personnel Vaccination Recommendations* (2015).

(a) **New Employee Orientation**

All employees with direct patient care should have received all required immunizations and /or titers or have signed declinations with documentation submitted prior to starting patient related activities as coordinated through the Health Surveillance Unit.

(b) **Annual Requirements**

- (1) Annual Flu vaccine will be offered to all TTUHSC employees with direct patient care. If an employee with direct patient care declines the vaccine, documentation must be submitted to the Health Surveillance Unit.

(2) **Exposure Investigation and Management:**

Exposure investigation and appropriate management (if indicated) including, medication administration, vaccination, blood work, and counseling shall be provided to employees based on standing physician orders and recommendations from the designated Health Surveillance Unit.

(c) **Cost Responsibility**

- (1) Costs for exposure investigation and management will be borne by the clinical department in which the employees are assigned.
- (2) Cost for exposure investigation and management for Residents/Fellows will be borne by Graduate Medical Education (GME) or their assigned clinical departments.

(d) **Record Maintenance**

All records concerning employee exposure will be maintained in the Health Surveillance Units on each campus as noted in Attachment F.