

# TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER

## Operating Policy and Procedure

HSC OP: 10.12, Emeritus Appointments

PURPOSE: The purpose of this Health Sciences Center Operating Policy and Procedure (HSC OP) is to provide an orderly process for emeritus appointments, as authorized in the Board of Regents policy.

REVIEW: This HSC OP will be reviewed on March 1 of every fourth year (E4Y) by the Executive Vice President for Academic Affairs, with recommendations for revisions forwarded to the President by March 15.

### POLICY/PROCEDURE:

1. The Chancellor, through recommendations by the President, may annually present the Board of Regents with recommendations for emeritus appointments. Nominations of individuals who meet the prerequisites outlined in Section 04.01.2, Regents' Rules (see below), should be sent to the President, through channels, by January 1. The President will forward his recommendations to the Chancellor for consideration and subsequent recommendation to the Board of Regents.

#### Regents' Rules

##### 04.01.2 Emeritus Appointments

- (a) The title "Emeritus" may be conferred as recognition for long and faithful service, or for very distinguished service to the institution.
- (b) Members of the faculty with rank of professor or associate professor at retirement may be given emeritus appointments, provided they have completed at least ten years of service at a component institution or have been recommended on the basis of "very distinguished service." If emeritus status is proposed on the basis of very distinguished service, the operating manuals of a component institution shall prescribe a method for recommendation of emeritus status.
- (c) Administrative officers in major positions at

