

## Texas Tech University Health Sciences Center

### Conflict of Interest and Commitment Committee Charter

#### I. Background

Texas Tech University Health Sciences Center (TTUHSC) adopted a Conflict of Interest and Commitment Policy (HSC OP 10.05) that provides guidance related to conflict of interest and commitment matters. All employees are expected to:

- (i) abide by TTUHSC's conflict of interest and commitment policies and standards,
- (ii) fully and continually disclose professional and relevant personal activities and relationships that create a conflict of interest or commitment or have the appearance of creating a conflict of interest or commitment,
- (iii) remedy conflicts of interest or commitment and/or comply with any management or monitoring plan prescribed by TTUHSC,
- (iv) remain aware of the potential for conflicts of interest and commitment,
- (v) take initiative to manage, disclose, or resolve conflicts of interest or commitment as appropriate, and
- (vi) complete the required Conflict of Interest and Commitment training and disclosure form.

Employees of TTUHSC are entrusted with protecting the safety and welfare of the public's trust. Potential conflicts of interest and commitment may occur throughout TTUHSC, and it is the goal of TTUHSC to assist employees in identifying activities that present the potential for conflicts and assist in reducing or managing those conflicts.

A potential conflict of interest and commitment occurs when there is the possibility that an individual's private or personal interests conflict with the individual's official responsibilities and may influence the individual's professional actions or judgments. While the existence of a conflict does not necessarily prohibit a proposed activity, it is important to identify and attempt to manage the conflict. However, some conflicts may be such that appropriate management is not possible.

#### II. Authority

Conflicts are reviewed by the Conflict of Interest and Commitment Committee (COICC) established by the TTUHSC President under HSC OP 10.05.

The President appoints the Chair of the COICC.

The President appoints the committee members.

The Committee will appoint at least one member with specialized knowledge in any area under review by the Committee.

The Chair appoints one ex-officio, non-voting member who shall provide administrative support to the committee.

The COICC does not review research conflicts of interest (see HSC OP 73.09) or Scientific Misconduct allegations (see HSC OP 73.07).

### **III. Committee Membership**

The COICC shall consist of at least eight voting members. In accordance with HSC OP 10.05, committee members shall be appointed from relevant areas across TTUHSC, such as faculty, by 2 (h) 20 MC (1) 10w 1C P MED BDC ZICD 0313 < (1) 10w 1C P MED BDC ZICD 0313 ga0.5

